



Stretton, Stocken & Stretton Woods Community Emergency Response Plan

Introduction.

Following the floods of 2007, the Government began a programme to support and encourage communities to be better prepared and more self-reliant during emergencies, thereby allowing the authorities to focus on those areas and people in greatest need. In normal circumstances, the emergency services, police fire and ambulance, will deal with any incident occurring within the Parish. However, there are circumstances, particularly during extreme weather events, when the county/national resources could be overwhelmed and it might be several days before all services are restored. In such cases it would benefit the Parish to formulate contingency plans that can be activated at short notice, including the provision of emergency stores that would help alleviate the worst effects of the incident.

An emergency can impact our community in a number of ways, including:

- Death or injury of people
- Loss or damage to homes, businesses, community buildings
- Disruption to the road networks
- Disruption to electricity, telephone or water (including sewage) networks
- Disruption to the supply of goods and services
- Isolation or evacuation of residents
- Large scale media focus

In extreme conditions such as heavy snow and flooding, there is a possibility that the emergency services may not be able to reach the scene immediately. In such circumstances, the initial response may rely entirely on local people. Furthermore, in such circumstances it will be important to have a 2-way flow of information from higher authorities and to be able to keep villagers informed of hazards and progress towards resolution.

This Community Emergency Plan identifies the main risks faced by the Stetton, Stocken & Stretton Woods Parish Council and outlines how the incident will be managed in order to reduce the impact until help arrives. By knowing about particular hazards and problems affecting our area, by knowing about individuals who would need additional or specific assistance and by identifying people, resources and buildings that enable us to respond, the impact of the emergency can be minimised. The government initiative is aimed primarily at extreme weather events. However, many of the same resources would be useful in dealing with other potential incidents that could occur within the parish and therefore this opportunity is taken to both identify those risks and provide a response plan.

Community Name: Stretton Parish Council		
Document version number: ST06	Date: 11 October 2019	
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Table 1: Community Response Team Members

Name	Contact details	Role (if allocated)
John McCarthy	01780 410617 or 07497 625489	Coordinator
Richard Foster	01780 411020 or 07951 525759	Deputy
Greg Harker	01780 410117 or 07941 949434	Member
Molly Haynes	07815 097180	Member
Mel Pilbeam	07903 751051	Member (Stocken)
Paul Finlay	01780 411018 or 07920 878892	Member
John Leefe	01780 410321	Street Warden

Table 2: Local Risk Assessment

Complete the following table with details of known risks affecting the community and actions that can be taken to reduce their impact.

Risks	Location	Impact on community	What action can be taken?
Severe Weather Flooding Snow Falling Trees	Stretton & Stocken	Traffic congestion/diversions/impact on village life	Open Ops Centre. Diversion signs to be put out sending traffic via the village to the A1 or to Clipsham.
Major road traffic accident	A1 and local roads	Danger to life and serious impact on health	Open Ops Centre, messages to villagers – such as go in, stay in, tune in. Information gathering, consider the vulnerable residents of the village possible evacuation.
Domestic gas/fuel leaks/explosions	Area north of the village towards Stocken.	Risk to the village, access to local amenities.	Peripheral help. Possible opening of Rest/information Centre. Consider vulnerable people.
Powercuts	Whole village		Help for vulnerable people if needed. Possible opening of Rest Centre.

Water supply contamination or interruption.	Whole village		Open Ops Centre. Distribution of water if needed, check vulnerable people.
Fire	Within the village	Danger to properties and life, house damage, traffic congestion	Early information gathering, possible opening of Rest Centre, assisting the Emergency Services. Diversion signs set up
Prison breakout	Stocken Prison	Villagers to remain in homes	Contact prison authorities, information gathering, seek advice on the incident.

Note: Peripheral help = supplying hot drinks etc to Emergency Services if required.

Table 3: Local Skills and Resources Assessment

Skill/Resource	Provider contact details	Limits on availability / operation e.g. special licence
Chainsaw	Rutland Tree Services (01780 411470 or 07834 594291) Lee Overton	RTS licenced
Tractor	Brian Lester – Church Farm, Stretton (01780 410253) Richard Crowden 2 Rectory Farm Cottage, Stretton (01780 410061)	Call and discuss Call and discuss
4x4 off road	Andrew Hayns – Appleyard, Manor Road, Stretton (01780 410676 or 07831 868165)	Call and discuss
Quad bike	Jonny/Helen Hall Rectory Farm, Rookery Lane, Stretton LE15 7RA (01780 410045)	Call and discuss
Media Ops		
Provision of refreshments	Nigel Rodway Ram Jam Service Station – LE15 7QX - (Manager) (01780 410398)	Not 24 hours (0700-2130 hrs only)
First Aid	NHS Direct Helpline	0845 4647
Provision of refreshments	Richard Knowles The Jackson Stops – LE15 7RA - (01780 410237)	Shelter & Sustenance
Grey Barn – shelter, storage of Emergency Equipment	Stoneridge House, Manor Road, Stretton LE15 - Gilbert & Christine Smith (01780 410577)	Call and discuss
Multiple emergency resources	Greetham Garage, The Great North Road, Stretton, LE15 7QX - Julian Cardew – (01780 411456 – 07798 841259)	Call and discuss
Tractor with snow plough, field kitchen-food, water – first aid (nurse) blankets, bedding, laundry, bottled gas.	Stocken Prison - Colin Biggs (Hd of Security & Intelligence) – 01780 795001 – control room number bypasses the switch board ask for Colin Biggs or the Orderly Officer. Switchboard – 01780 795064	Call and discuss

Ops Room - if available	The Granary, Pantiles Annex LE15 7QZ - Greg Harker (01780 410117 or 07941 949434)	Call and discuss
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(Note: It is important that no obligation is placed on individuals to undertake actions they do not feel confident or comfortable to perform.)

Table 4: Places of Safety

Venue	Facilities	Key holder details / instructions for access	Limitation on use
Jackson Stops	Toilets, cooking facilities.	Richard Knowles (01780 410237)	No accommodation
St Nicholas Church	Shelter, seating.	Church Warden - Jonathan Pattison (07970 820042)	No accommodation
Grey Shed	Shelter	Gilbert Smith	No seating
Barn	Shelter	Andrew Hayns (01780 410676//07831 868165)	No seating
Village houses	Shelter & accommodation	As required	Householders willingness
Holytree Cottage annex	Shelter, possible ops centre	John Leefe	If available

Table 5: Activation Triggers

Description	How assessed / by whom
Residents having to evacuate their homes.	John McCarthy/Richard Foster to be contacted, alert relevant contacts
Prolonged loss of power anticipated affecting all or parts of the community	Coordinating Team
Blocked roads affecting service delivery	Coordinating Team
On the instruction of the Emergency Services	Coordinating Team

Table 6: Initial Actions

Action no	Description	Who
1	John McCarthy/Richard Foster to be contacted immediately	JMc-RF
2	Contact Emergency Services if required	JMc-RF
3	Alert team members if necessary	JMc-RF
4	Check on availability of The Granary for use as Ops Room.	JMc-RF- Coord Team
5	Call out team members - Confirm time and place of first meeting	JMc-RF – Coord Team
6	Make an initial appraisal of the situation, agree priorities and consider if emergency equipment is needed.	JMc-RF – Coord Team
7	Liaise with LLR Prepared	JMc-RF – Coord Team
8	Designate/delegate roles and jobs	JMc-RF - Coord Team
9	Agree a follow up meeting	Coord Team



Table 7: Community Response Team Roles

(Note: It is important that no obligation is placed on individuals to undertake actions they do not feel confident or comfortable to perform.)

Team Role	Suggested actions
Assisting Police/Local Authority with a liaison person	Through the Resilience Partnership Duty Officer arranges to meet with services. Eniola Ogundeko 0116 305 6105 or 07930 583247
Help Police/Local Authority with door knocking	On request, provide volunteers to assist.
Provide information about the most vulnerable and those in urgent need.	Identify person to assist with information when requested by/from Resilience Partnership Duty Officer.
Identify and start process of opening a Village Shelter	Contact Shelter key holder.
Assisting those in need of help to move to safety	Contact individuals who may need to be moved. Contact transport providers and coordinate.
Communicate information to residents about the situation.	Set up information gathering system to get info and disseminate via village website/Facebook page
Communicate information to Resilience Partnership.	Set up system for regular exchange of information (John McCarthy to lead - set up village cascade system)

Table 8: Emergency Kit

This Emergency Kit will be stored in the following location: [Attic storage, Pantiles Annex, Pantiles, Stretton LE15 7QZ]		
Item no	Description (including quantity)	Quantity
1	Quick sandbags	50
2	Door packs - gel filled bags	5x5
3	Damp proof membrane	1x (3m x 4m)
4	Road signs - flood	2
5	Plastic cones	10
6	Hemp cord rope	1x 64 feet
7	Large plastic bags	1x100
8	Rubble bags	5x5
9	Sleeveless hi-viz waistcoats	5
10	Sleeveless hi-viz jackets	1 med, 1 large, 1 XL, 2 XL
11	Multi-purpose gloves	10
12	Portable megaphone plus batteries	1
13	Walkie-talkies – Motorola TLKR T50	2x2
14	First Aid kit (large 10 person)	2
15	Foil blankets	4 x 6
16	IMPAX inverter generator	1
17	Snow shovels	3
18	Wind-up torches	10
19	Collapsible water containers	2x20 litre
20	Folding water containers	6x5 litre & 6x10 litre

Table 9: Emergency Contact List

Description	Name and address	Reference	Contact details
Police			Emergency 999 Non-emergency 101
Fire			Emergency 999 Non-emergency 0116 287 2241
East Mids Ambulance Service (EMAS)			Emergency 999 Non-emergency 01158 845 000
LLR Emergency Planners	Resilience Partnership 1 Romulus Court Meridian East Leicester LE19 1YG		0116 305 6101
Local Authority	Rutland County Council		01572 722577
Gas	National Grid		0800 111 999
Electricity	Western Power	Have arrangements to deal with vulnerable patients	0800 678 3105 0800 096 3080 (Priority Services)
Water	Seven Trent		0800 783 4444
Roads	Rutland County Council (Highways)		Administrator- 01572 758297
Flooding	Environment Agency		0845 988 1188
GP Surgery	Empingham Medical Centre Castle Bytham Surgery Market Overton		01780 460202 01780 410205 01572 490399
Schools / colleges	Cottesmore Primary School Catmose College Casterton College Empingham CofE Primary School Oakham School The Shires Stretton Stamford School for Boys Stamford High School (Girls) Stamford VI Form Stamford Junior School Malcolm Sargent Primary School St Augustines RC Vol Academy St Gilbert's CofE Primary School St George's CofE Primary School Stamford Bluecoat School	Kendrew Barracks LE15 7BA Huntsman's Drive LE15 6RP Ryall Road PE9 4AT School Lane LE15 8PQ Chapel Close LE15 6DT LE15 7GT Southfield House PE9 2BQ St Martin's Street PE9 2LL St Paul's Street Kettering Road PE9 2LR Empingham Road PE9 2SR Kesteven Road PE9 1SR Foundry Road PE9 1SX Kesteven Road PE9 2PP Green Lane PE9 1HE	01780 812278 01572 770066 01780 762168 01780 460246 01572 758500 01780 411944 01780 750300 01780 484200 01780 750310 01780 484400 01780 762708 01780 762094 01780 763654 01780 762400 01780 762202
Radio station	Rutland Radio	107.2 & 97.4FM	01572 757868
Newspaper publisher	Stamford & Rutland Mercury Rutland Times	Editor	01780 758951

Table 10: Plan Review and Updating Process

Activity	Frequency
Review and update	Once per year
Reissue	Following review and update
Call out test	Twice a year
Exercise	TBD