



Sales Invoice

Rutland County Council
Catmose House
Catmos Street
Oakham
Rutland
LE15 6HP

Stretton Parish Council
73 Main Street
Greetham
Oakham
Rutland
LE15 7NJ

Invoice Number: 9139685
VAT Registration No. 121725207
Invoice Date: 29/06/2022
Due Date: 29/07/2022
Your Order: 0
Order Number: 87041161
Order Date: 29/06/2022
Customer Number: RC001695

Should you wish to discuss payment or have any queries concerning the reason for this charge or the amount, please telephone 01572 758218 quoting your customer reference.

PAYMENT OPTIONS DETAILED OVERLEAF

Description	VAT %	Unit	Number	Price	Amount
Annual Payroll Administration Charge	20.00	UN	1	190.00	190.00
Quarter 1 Payroll	0.00	EA	1	808.26	808.26
J Isaac					
Net Pay £797.46					
Tax £10.80					
NI - EE's £0					
NI - Er's £0					

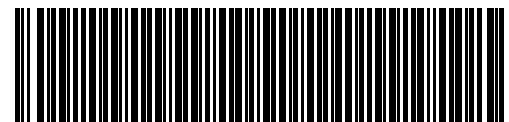
998.26

VAT 38.00

TOTAL Due inclusive of VAT where applicable 1,036.26



Invoice Number: 9139685



9826160819091396851

Total Due: £1,036.26

PAYMENT SLIP

Payment Methods

Bank Transfer	Sort Code 30-64-10 Account 37780460 and quote your Customer and Invoice numbers.
Debit card/Credit card*	Via Internet or Telephone Accepted cards: Delta; Electron; Solo; Maestro; MasterCard and Visa.
Cheque	At a Post Office. Please take this invoice with you. Cheques should be made payable to: Post Office Ltd.
Cash	At a Post Office or PayPoint outlet. Please take this invoice with you. PayPoint outlets accept a maximum of £200 in cash per transaction.
Standing Order	Please contact our Customer Services Team for further information.

Please note: we are **unable** to accept cash or cheques at the Council offices or via the post.

Payment Options

Internet	Our secure website is www.rutland.gov.uk You will need a Debit Card/Credit card* and an invoice number.
Telephone within office hours	01572 722577 Please have your Debit/Credit* card details and invoice to hand. Office Hours: Mon-Thurs: 8.30am - 5.00pm Fri: 8.30 am - 4.30pm (excluding public holidays)
In person	At a Post Office or PayPoint outlet.

To find your nearest Post Office or PayPoint outlet visit www.allpay.net/outlets or call customer Services.

Enquiries?

If you have a query regarding this Invoice, please call our Customer Services Team on 01572 722577 and ask for the person detailed on the invoice.

Difficulty in making payment?

Please note that failure to pay the invoice within the specified terms may result in the debt being passed to our Recovery Section for collection through the County Court. This could result in additional fees and interest being charged to you.

If you have difficulty in making this payment, please call our Customer Services Team on 01572 722577. Please ask to speak to a member of the Accounts Receivable Team.